

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 323-0825



May 26, 1982

ALL-COUNTY INFORMATION NOTICE I- 56-82

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY FOOD STAMP COORDINATORS

SUBJECT: TRAINING - FOOD STAMP PROGRAM FISCAL REPORTS (FNS-46, FNS-209, FNS-250)

REFERENCE:

As indicated in All-County Letter No. 82-22 (March 17, 1982), the State Department of Social Services will be conducting training seminars on the completion of the following Food Stamp Program fiscal reports:

1. FNS-46 (ATP Reconciliation Report)
2. FNS-209 (Status of Claims Against Households)
3. FNS-250 (Food Coupon Accountability Report)

The locations, time of instruction, and counties who are to attend are as follows:

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>COUNTIES ATTENDING</u>	
June 21	Sacramento	9:00 am-11:00 am (FNS-46)	Alpine	Merced
	Department	1:00 pm- 2:30 pm (FNS-209)	Amador	Modoc
	of Social	2:30 pm- 4:00 pm (FNS-250)	Butte	Mono
	Services		Calaveras	Nevada
	744 P Street		Colusa	Placer
	Sacramento, CA		Del Norte	Plumas
	Auditorium		El Dorado	Sacramento
	First Floor		Fresno	San Joaquin
			Glenn	San Luis Obispo
			Humboldt	Shasta
			Kern	Sierra
			Kings	Siskiyou
			Lake	Stanislaus
			Lassen	Sutter
			Madera	Tehama
			Mariposa	Trinity
			Mendocino	Tulare
				Tuolumne
				Yolo
				Yuba

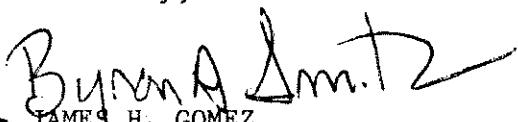
<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>COUNTIES ATTENDING</u>	
June 16	San Francisco County Welfare Department 170 Otis Street San Francisco, CA Ronald Born - Auditorium First Floor	9:30 am-11:30 am (FNS-46) 12:45 pm- 2:30 pm (FNS-209) 2:30 pm- 4:15 pm (FNS-250)	Alameda Contra Costa Marin Napa San Benito	San Francisco San Mateo Santa Clara Santa Cruz Solano Sonoma
June 25	Los Angeles Department of Public Social Services 3401 Rio Hondo Room B118 El Monte, CA	9:30 am-11:30 am (FNS-46) 12:45 pm- 2:30 pm (FNS-209) 2:30 pm- 4:15 pm (FNS-250)	Imperial Inyo Los Angeles Orange Riverside	San Bernardino San Diego Santa Barbara Ventura

As indicated above, each of the referenced reports will be discussed separately. Instruction will include a line-by-line explanation of data required on each report after which participants will be provided with hypothetical data and asked to complete a report. The completed reports will be reviewed for accuracy followed by a question and answer period.

The time spent on each report will be approximately one and one-half to two hours. Since the FNS-46 report will be the first topic covered, you should note that training for counties that do not issue Authorizations to Participate Cards (ATP's) will not begin until 12:45 p.m.

If you should have any questions regarding this seminar, please contact Mr. Leighton Lai at (916) 323-0285.

Sincerely,

FOR 
JAMES H. GOMEZ
Deputy Director
Administration

cc: CWDA
FNS/WRO - Ms. Carol Fahey